1400 Washington Avenue Albany, NY 12222



Office of the Registrar Campus Center B-52

www.albany.edu/registrar

(518) 442-5540 FAX 442-5532

Personal Identification Change Form

Please attach at least two valid forms of Identification (at least one Photo ID is required):
□ Driver's License
☐ U.S. Military Card
□ NYS Identification Card
☐ Divorce/Marriage Certificate
☐ Court Action
☐ Social Security Card (required for Employees and to change your social security number)
☐ U.S. Passport or U.S. Passport Card
Current Last Name Current First Name
Current Last Ivame
☐ Undergraduate ☐ Graduate ☐ Other
Student ID # 00 Phone Number ()
Student ID # 00 Phone Number ()
New Last Name New First Name
New Middle Name or Initial UAlbany E-mail address
Current Social Security # If applicable, New Social Security #
Gender Change No Yes
One of the following forms of ID is required: DMV (state government issued) License or U.S. Passport
Other Demonstration Change
Other Demographic Change
If you answer yes to the following questions, you must contest Human Descurses (519) 427, 4700 to make
If you answer yes to the following questions, you must contact Human Resources (518) 437-4700 to make
changes to your name or social security number for payroll and/or benefits purposes. Additional documentation may be required.
may be required.
Are you currently employed at the University of Albany?YesNo
The you currently employed at the emversity of Mounty1es1to
Are you a Graduate, Research or Teaching Assistant, Work Study Student?YesNo
\mathcal{G}
Student SignatureDate
Office Use Only:
Office Use Only:
PS / Help Desk Ticket processed by Date DARS processed by Date